



## Global Exchange Programme

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Fact sheet 2023-2024

### Postal address

**Mail Address** University of Amsterdam  
Student Services  
International Student Affairs  
Valckenierstraat 59  
1018 XE AMSTERDAM  
The Netherlands

**Visiting Address** Valckenierstraat 65-67  
1018 XE Amsterdam  
The Netherlands

### Information

**Website** [www.uva.nl/exchange](http://www.uva.nl/exchange)

**Email** [exchange-sts@uva.nl](mailto:exchange-sts@uva.nl)

**Telephone** +31 20 525 1401

### Team

**Head** Bertine van Hoof

**Manager Global Partnerships** Willeke Jeeninga  
Partnership agreements and exchange balance

**Manager Student Experience & Engagement** Guido de Wilde  
General programme management and student advising

Partnerships	Ingeborg de Brieder – Senior Liaison Officer
Outbound Mobility	Evi Rongen – Liaison Officer Julia Brandsteder – Liaison Officer Abigail Tjhay – Liaison Officer
Inbound Mobility	Maarten Terpstra – Liaison Officer Jurgen Rood – Liaison Officer

## About the UvA

World-class education	Founded on a tradition of highly integrated academics, the University of Amsterdam enjoys a global reputation for cutting-edge research, high-quality teaching and a broad range of degree programmes. Our open, tolerant and international academic tradition dates back to 1632, and continues to be strong today, thanks to our thriving community of independent thinkers. Now, with more than 31.000 students, we are considered one of the best research universities in the world. We strive for excellence in teaching and research, and are proud to offer you one of the largest selections of English-taught programmes in continental Europe.
Studying in Amsterdam	Amsterdam provides an ideal environment for academic studies. As the capital city, with a population over 900.000 inhabitants, Amsterdam is the financial, creative and cultural heart of the Netherlands. It is also home to numerous (international) companies, institutions and museums. The city boasts beautiful architecture and more than 150 canals, lending Amsterdam its unique and charming historical ambience. The people of Amsterdam are easy-going and welcoming to foreigners and English is the city's second language. Getting around is easy using the extensive public transportation system. Alternatively, you can explore the city by bike, discovering places where cars, buses, or trams cannot take you.

Exchange	The Global Exchange Programme is an extensive network of 100 non-European partner universities facilitating student exchanges. Ambitious students from our partner universities are encouraged to participate in a challenging and inspiring academic exchange programme at the UvA.
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Academic tradition	<a href="#">Academic Climate</a>
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## Deadlines

Nomination period and deadline	Semester 1: 1 March – 1 April Semester 2: 25 August - 15 September
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Application period and deadline ( )	Semester 1: 1 April – 15 April Semester 2: 15 September - 1 October
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## Application and programme information

### Application

**Nomination procedure** Official nomination from the home university is a strict requirement to be eligible to apply for the Global Exchange Programme. A link to the nomination portal will be emailed to partner universities before the start of the nomination period. For more information take a look at the [Application and Admission](#) page.

**Application procedure** A link to the application portal will be sent directly to the student's email address during the application period.

**Required documents (Soft copy / digital scans)** Certified copies of academic transcripts of universities attended, including a list of pending courses  
Motivation Letter & CV (only for AUC and PPLE)  
Copy of valid passport  
Copy of certified English language test results

### Entry requirements

**Entry Requirements** Students must have completed at least 120 ECTS (or the equivalent in local credits) at the time of departure for study abroad. Students should have a grade point (US system), and a relevant academic background in the proposed field of study.

Requirement for students wishing to take courses on Master's level: completed Bachelor's degree in the proposed field of study (except for the Amsterdam Law School, see programme information).

Each host faculty might have additional requirements. Please review additional requirements per faculty to see if further conditions apply. Requirements are explained in the document for courses and faculty criteria. For more information see [Entry Requirements](#).

**Language requirements** Non-native speakers of English should provide proof of proficiency in the English language by means of a test report. Check the English language scorecard requirements stated in the Course and Faculty Criteria available under [Language Requirements](#). Please note: TOEFL IBT & TOEFL IBT Home edition are accepted. We don't accept TOEFL ITP.

## Programme information

Language of instruction English

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**Level** Most exchange courses are on bachelor (undergraduate) level. The possibility to take master (graduate) courses differs per department. A full year exchange on master level is not possible. Master level students can only stay for one semester.

Students holding a degree comparable to a Dutch Bachelor's degree can apply for master level courses. The international officer will evaluate on individual basis if the student has the required study background.

An exception applies for the Amsterdam Law School (ALS). Exchange students do not need to possess a completed bachelor's degree and can only take master courses at the Amsterdam Law School. However, students do need to have at least two full years of academic background in law.

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**Faculties, colleges, and schools open to exchange students**

Faculty of Economics and Business  
Faculty of Humanities  
Amsterdam Law School (ALS)  
College of Politics, Psychology, Law and Economics (PPLE)  
Faculty of Science, incl. Institute of Interdisciplinary Studies (IIS)  
Faculty of Social and Behavioural Sciences – College of Child Development and Education  
Faculty of Social and Behavioural Sciences – College of Communication Science  
Faculty of Social and Behavioural Sciences – College of Psychology  
Faculty of Social and Behavioural Sciences – College of Social Sciences  
Amsterdam University College (AUC) - Liberal Arts & Sciences

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**Not open** Faculty of Medicine (Amsterdam UMC-AMC), Faculty of Dentistry (ACTA), Graduate School of Social Sciences (except Research Master Urban Studies), MSc. Business Studies (Amsterdam Business School)

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**Course information** You can find the course catalogue per faculty under [Entry Requirements and Course Selection](#).

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**Course placement** All incoming students are advised to be as flexible as possible with their course selection. We aim to register students for preferred courses, but we cannot guarantee course placement. Placement is generally not confirmed until right before the start of the semester.

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Last update:

## Credits, grading & transcripts

**Full time course load** A full-time workload for UvA students is 30 EC (European Credits) per semester. Exchange students generally take between 24 EC and 30 EC. If students wish to take less than 24 EC, permission is needed from the home university and their UvA academic advisor.

According to Dutch immigration guidelines, students need to be enrolled in at least 18 EC per semester in order to be eligible for a student residence permit.

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**Early leave** If students finish a full-time course load before the end of the semester (e.g. in the first two blocks of the semester), they are allowed to return home earlier. However, the housing contract cannot be shortened and covers (almost) the entire semester. Consequently, you will have to pay rent up until the last day stipulated in your contract. In addition, leaving early could also affect your possibilities to attend a resit exam.

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**Credits per course** Generally 6 to 12 EC per course

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**Re-sits** All students at the UvA are allowed to re-sit exams if the initial grade is not sufficient to pass the course. Re-sitting an exam to improve a grade that already counts as a pass (5.5 or higher) is not possible. For more information about rules and regulations please consult the host faculty at the UvA.

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**Transcripts** Official certified transcripts are automatically sent to the exchange office of the home university approximately six weeks after the end of the semester. As soon as the first results are registered in SIS, the student administration system, it is possible to obtain a transcript of records until that moment. You can download the results yourself by signing in to SIS.

## Examination facilities

**Disability or a chronic illness,** Examination facilities for exchange students that have a [disability or a chronic illness](#), can be arranged via the regular procedure for UvA students. Facilities at the UvA may deviate from the facilities recommended by experts or other educational institutions. This means that the UvA won't automatically offer the same facilities as the ones students enjoyed at their home university. We recommend students to start the request in time, after acceptance and preferably four weeks before the start of the exchange programme.

**Contact student counsellors** Students can contact the [student counsellors](#) for support and examination facilities. For general questions, the student counsellors can be reached Monday-Friday 09:00-10:00 AM. When students want to arrange examination facilities, they can [schedule an appointment with a student counsellor](#).

## Extension procedure

### Extension procedure

To extend your stay at the UvA, there are several steps to undertake and practical matters to take into consideration:

- Required approval of the International Office of your home university for extending your stay at the University of Amsterdam.
- UvA's selection committee will discuss the possibilities.
- With regards to housing: the possibility of finding accommodation or extending your contract depends on the availability.
- With regards to visa: Extending your stay has consequences for the validity of your residence permit and could mean that you will have to follow extension procedures. Please find more information on [Residence Permit Extension](#).

Please note: The Global Exchange Programme has a maximum of one year in total. Extension cannot be guaranteed and does not apply to graduate students, and to students of the Amsterdam Law School.

## Ambassadors programme

### Exchange Ambassadors Programme

As an ambassador, you will contribute according to your talents and interests. Working with other ambassadors in a mixed group of local and international students, you can get involved in advising students, organising events, writing articles or producing a newsletter. In return, you will receive training to help develop or enhance your intercultural networking, project planning and professional skills. For more information see [Exchange Ambassadors Programme](#).

## Dutch language INTT

### Dutch Language courses

Each semester, the Institute for Dutch Language Education (INTT) of the UvA offers extensive Dutch courses (non-credit bearing) for international students at all levels: (absolute) beginners, intermediate and advance.

### Costs & reimbursement

The costs for the semi-intensive Dutch language course is €365 (reduced fee for UvA students) and needs to be paid in advance. All Global Exchange students may apply for a one-time reimbursement of €365\* upon successful completion of the course. The Intensive Dutch summer courses are not covered by this scholarship and must be financed by the student him/herself.  
(\*Price is based on last year's costs and is subject to change.)

### Application

Applications go through the Office of International Student Affairs. The application form can be found on [the INTT website](#).

## Immigration procedures

### Assistance

UvA Student Services assists all students with immigration procedures. The online application will start around 3 months before the beginning of each semester. For more information, take a look at the webpage of [Visas and Permits](#). In addition, please also pay close attention to the [Proof of Financial Means](#) paragraph (minimum amount is €4.875 for one semester, and €9.750 for a full year).

### Visa

Based on the country of citizenship, students may need to apply for an entry visa (so-called MVV) and change this into a residence permit once you have arrived in the Netherlands. Fo129 0 .3 2 (e)-3 8 Tc 0687.97.o NuauP tu.011 0 To



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<b>Contract periods</b>	Contract periods are fixed for the duration of the signed lease agreement and run for almost the entire semester. Please note that it is <b>not</b> possible to shorten the contract if a student decides to arrive late, or leave before the end of the semester.
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<b>Housing application fee</b>	One semester	€ 235*
	Two semesters	€ 465*

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<b>Approximate costs</b>	The rental prices range from approximately €330 to €950 per month, depending on room type. An additional administration fee, ranging from €100 to €230 applies to each new contract.
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<b>Housing application</b>	The UvA uses an online application portal to process all applications for student accommodation. Once admitted to the Global Exchange Programme at the UvA, students will receive an email with a link to the online application portal.
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## Insurance

<b>Health</b>	The UvA does not have a mandatory health insurance plan, but it is required by law to have appropriate health insurance for the duration of your stay in the Netherlands. The UvA has special agreements for exchange students with certain insurance companies. For more information take a look at the <a href="#">Insurance</a> page.
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<b>Liability</b>	Having sufficient liability insurance is mandatory in the Netherlands, in case of damage to other people or property.
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## Arrival and Orientation

<b>Recommended arrival dates</b>	Semester 1: Mid-August Semester 2: Last week of January
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<b>Upon arrival</b>	Services upon arrival are provided to help you with matters such as registering with the municipality, opening a bank account, etc. For example, you can make an online Personal Arrival appointment (subject to change), or check the extensive <a href="#">Upon Arrival</a> page for a webinar, step-by-step guide, and the latest updates.
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<b>Introduction Days</b>	The Introduction Days take place right after the recommended arrival dates. For more information see <a href="#">ESN Amsterdam</a> .
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**Faculty  
Introduction**

This takes place one week before the start of the semester. For more information, check the [Introduction Days](#) page. After this week your classes will start. Please note there is mandatory attendance for the first class.

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**Estimated living expenses**

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Residence permit (including visa)	€ 210
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Housing	€ 330 – € 950 per month
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Application fee	€ 235 (one semester) € 465 (full year)
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Administration fee	€ 100 to € 230 (housing corporation)
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Refundable room deposit	Generally equal to monthly rent (ranges from € 300 to € 850)
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Personal expenses (including food)	€ 400 – € 600 per month
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Books	€ 75 per month
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Public Transport / Travel	€ 70 – 100 per month (if not using a bike and when living in Amsterdam)
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Bicycle	€ 150 (Second-hand, including lock)
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Health insurance	€ 75 per month
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